

2020-01-09 Docs Project Meeting

Date

09 Jan 2020

Attendees

- [VM \(Vicky\) Brasseur \(she/her\)](#)
- [Darlen Hirotsu](#)
- Abirami Thangavel (ATS)
- [Casey Cain](#)

Agenda

- Welcome back!
- Review action items from [2019-12-12 Docs Project Meeting](#)
- Sneak preview of non-docs stuff in the works
- Revisit Future agenda items: [Release and Documentation Working Group](#)
- Recap of 2019
- Review [2020 TSC Priorities](#)
- Looking forward to 2020
 - Hackathon in Sunnyvale: teach Juniper Tech Pubs team how to contribute
 - Develop Docs Roadmap: what docs do we need, in what order, by when, and why
 - Monthly emails to discuss@ with low-hanging Docs fruit (Jira tickets someone could jump on to get their ATC status)
- Bring a Friend
 - Please invite a friend or coworker to join the Docs calls

Minutes

- Welcome, Abirami!
 - Team does self-introductions
- Revisit Future agenda items
 - Casey is +1 on "Review wiki & move some of the docs to the repo"
 - Consider restructuring the layout/format of documentation
 - Patch approval criteria for docs: deferring for now
 - Nothing here is a huge priority right now; will continue deferring; check back again in a couple months
- Recap of 2019
 - Up
 - RTD! Woo!
 - Docs repo actually in Gerrit
 - Docs team is making progress
 - Down
 - Didn't doc what it takes to, uh, doc
 - Patch #51 didn't land
 - Didn't get the Contrail 5.0 docs moved over
- TSC priorities
 - We're vital to most of these
 - Need to stay on the TSC to send us more docs help because of that
- Bring a friend!
 - We need more help!
 - DH is working on a person, but it's slow going
- Looking forward to 2020
 - Hackathon in Sunnyvale! What do we need to do before we can make a hackathon happen?
 - "How to contribute" docs
 - New layout? Information architecture?
 - VMB: That's window dressing, nice-to-have, not MVP
 - Content is more important than presentation right now
 - Git for tech writers doc
 - CI/CD workflow
 - Basics of Gerrit
 - Basics of reStructured text?
 - Yeah, probably put something together
 - Onboarding material
 - Patch #51
 - Review the Docs Census for existing material
 - A good start for a list for first part of 2020!

Action items

- VM (Vicky) Brasseur (she/her) Confirm we have issues for each of the things above