2020-01-09 Docs Project Meeting

Date

09 Jan 2020

Attendees

- VM (Vicky) Brasseur (she/her)
- Darien Hirotsu
- Abirami Thangavel (ATS)
- Casey Cain

Agenda

- Welcome back!
- Review action items from 2019-12-12 Docs Project Meeting
- Sneak preview of non-docs stuff in the works
- Revisit Future agenda items: Release and Documentation Working Group
- Recap of 2019
- Review 2020 TSC Priorities
- Looking forward to 2020
  - Hackathon in Sunnyvale: teach Juniper Tech Pubs team how to contribute
  - Develop Docs Roadmap: what docs do we need, in what order, by when, and why
  - Monthly emails to discuss@ with low-hanging Docs fruit (Jira tickets someone could jump on to get their ATC status)
- Bring a Friend
  - Please invite a friend or coworker to join the Docs calls

Minutes

- Welcome, Abirami!
  - Team does self-introductions
- Revisit Future agenda items
  - Casey is +1 on "Review wiki & move some of the docs to the repo"
  - Consider restructuring the layout/format of documentation
  - Patch approval criteria for docs: deferring for now
  - Nothing here is a huge priority right now; will continue deferring; check back again in a couple months
- Recap of 2019
  - Up
    - RTD! Woo!
    - Docs repo actually in Gerrit
    - Docs team is making progress
  - Down
    - Didn't doc what it takes to, uh, doc
    - Patch #51 didn't land
    - Didn't get the Contrail 5.0 docs moved over
- TSC priorities
  - We're vital to most of these
  - Need to stay on the TSC to send us more docs help because of that
- Bring a friend!
  - We need more help!
  - DH is working on a person, but it's slow going
- Looking forward to 2020
  - Hackathon in Sunnyvale! What do we need to do before we can make a hackathon happen?
    - "How to contribute" docs
    - New layout? Information architecture?
      - VMB: That's window dressing, nice-to-have, not MVP
      - Content is more important than presentation right now
    - Git for tech writers doc
    - CI/CD workflow
    - Basics of Gerrit
    - Basics of reStructured text?
      - Yeah, probably put something together
    - Onboarding material
    - Patch #51
    - Review the Docs Census for existing material
  - A good start for a list for first part of 2020!

Action items

- [x] VM (Vicky) Brasseur (she/her)Confirm we have issues for each of the things above