

# 2021-01-14 Docs Project Meeting

## Attendees

- [Szymon Golebiewski](#)
- [Marek Chwal](#)
- [Casey Cain](#)

1. Prefix the topic name with the following tags, if applicable:
  - a. [idea] - the topic owner introduces a new idea to be discussed
  - b. [information] - the topic owner only provides information
  - c. [decision wanted] - the topic owner is looking for a decision
  - d. [discussion] - a general discussion
  - e. [question] - the topic owner is looking for an answer
2. Add the topic owner name in parentheses at the end of the line

## Agenda

1. Progress on the structure - [WIP: Documentation structure](#) ([Szymon Golebiewski](#)) (on hold)
2. [information] Created de-centralization guide
3. [information] Created naming convention
4. [information] Created de-centralization script

## Minutes

- Szymon created a de-centralization guide / dictionary
- Szymon created a naming convention guide for Tungsten Fabric
- Szymon created a de-centralization script that will speed up the conversion of all documents

## Action items