

# 2019-03-27 Docs WG Meeting notes

## Date

27 Mar 2019

## Attendees

- VM (Vicky) Brasseur (she/her), Juniper
- Anda Nicolae , Lenovo
- Kieran Milne, Juniper
- Thulasidaran M, Juniper
- Rosemary, Juniper

## Agenda

- Review action items from [2019-03-20 Docs WG Meeting](#)
- Discuss Edward Ting's resignation
- Select a new documentation lead

## Minutes

- Action items from 3-20
  - None
- Edward's resignation
  - Just FYI that he has resigned
- New PTL?
  - VMB: Docs are in bad shape; we need a PTL with strong docs experience
  - Edward has nominated Anda
    - Anda doesn't have a lot of docs experience
  - VMB suggests maybe Kieran?
    - KM: What's the scope of the job
- Scope of the PTL job?
  - VMB: Probably listed in the Community Governance doc, if it's anywhere: <https://github.com/tungstenfabric/docs/blob/master/Governance/TungstenFabricCommunityGovernance.rst>
    - The PTL acts as the de facto spokesperson for the project.
    - That's the sum total of the PTL job description in the doc
  - VMB: Spitball a job description
    - Project manager for the project
      - Discovers & manages the tasks for the project
      - Participates in ARB/TSC discussions (whatever that looks like once the TSC figures it out)
      - Reports back to ARB/TSC (or gets someone else to do it for them)
      - Recruit new members to the project
    - Leader of the project
- Scope of work in general
  - What is current state of the docs?
  - Where do we want the docs to be?
  - How do we bridge the gap between these?
- Current state of the docs?
  - Have a nearly empty repo: <https://github.com/tungstenfabric/docs>
    - Will stick with rst format for now
  - Have some historical API docs: <http://www.opencontrail.org/deploying-opencontrail/>
    - Chaitanya will be moving these over to the /docs repo
  - And then we have...?
    - What sort of docs already exist in the /contrail repos?
- Tracking the work we need to do?
  - Use JIRA like the rest of TF
  - Need to come up with a process for using JIRA for docs
    - And then document this
  - JIRA: <https://jira.tungsten.io/secure/Dashboard.jspa>
  - Maybe Juniper folks may have ideas about how to use this?
- JIRA tickets we'll need to create once the JIRA thing is sorted out
  - Getting Started doc
  - JIRA process
  - How to contribute (at least review/update this doc: <https://tungstenfabric.github.io/website/>)
  - Case studies
    - Would also make good blog posts
  - Performance numbers
    - Would also make good blog posts

- How do we want to organise docs?
  - At least a first draft
- Existing Contrail public docs
  - Juniper is working on a reorg of their own documentation: organised for purposes ("so you want to do...")
  - Maybe could repurpose that organisation of docs?
  - Couldn't re-use the docs themselves, since at Juniper proprietary

## Action items

- VM (Vicky) Brasseur (she/her) Ask TSC to update community gov doc to better describe the job description of PTL
- Kieran & team will have a look at the JIRA & give an MVP for JIRA process for docs
- VM (Vicky) Brasseur (she/her) Review public Contrail repos and locate docs that might exist in them

## Backlogged Action Items

- ????: Get rid of community-docs repo (it's superfluous) do this after all of the repos are moved
- Current locations of all documentation: Defer until after the infra move is complete
- Current CI/CD status of documentation: Defer until after the infra move is complete
- Patch approval criteria for docs: Defer until the TSC confirms the process for code.